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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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**AGENDA**

You are hereby summoned to attend Estates Executive Committee

of Longridge Town Council to be held on

Tuesday 22nd February 2022 at 2pm

in the Station Buildings, Berry Lane, Longridge

Acting Town Clerk

**1. Welcome by Chair**

**2. To Receive Apologies**

**3. Declarations of interests & written requests for dispensations pecuniary interest dispensations**

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**4. Approval of Minutes**

To approve minutes of meeting held on 25th January 2022.

**5. Public Time**

To invite and listen to issues raised by members of the public

**6. Public Toilets, Berry Lane, Longridge**

To note the update on the public toilets including problems with blockages.

**7. Cleaning and Maintenance of Assets**

To create a list for the cleaning and maintenance of assets.

**8. War Memorial**

To discuss.

**9. Gutters and Leaves**

To discuss.

**10. Litter Picking - Skate Park and Playground**

To discuss.

**11. Painting of Station Building**

To discuss.

**12. Station Building Meeting Room**

a) Running of the Meeting Room

To review the running of the Meeting Room including the charging system.

b) Equipment in the Meeting Room

To discuss equipment currently stored in the Meeting Room and provision of new equipment for presentations.

**13. Registration of The Station Building with the Land Registry**

To note the update.

**Date of Next Meeting - 29th March 2022**